

Minutes  
Mansfield Inland Wetlands Agency  
Special Meeting  
Monday, November 16, 2015  
Council Chambers, Audrey P. Beck Municipal Building

Members present: C. Ausburger, B. Chandy, J. Goodwin, R. Hall, G. Lewis, K. Rawn, B. Ryan, V. Ward, S. Westa

Members absent:

Alternates present: P. Aho, K. Holt

Staff present: L. Painter, Director of Planning and Development

Chairman Goodwin called the special meeting to order at 8:21 p.m.

**Roll Call:**

All present.

**Organizational Meeting:**

- A. Introduction of New Member: Charles Ausburger was introduced.
- B. Election of Officers:
  - Chairman: Ward MOVED, Chandy seconded to elect Goodwin as Chairman. The motion passed unanimously.
  - Vice Chairman: Rawn MOVED, Ward seconded to elect Ryan as Vice Chairman. The motion passed unanimously.
  - Secretary: Ryan MOVED and Chandy seconded to elect Ward as Secretary. The motion passed unanimously.
- C. Review of By-Laws: Westa MOVED, Hall seconded to amend Articles VI, VIII, XII, and XV of the By-Laws of the Mansfield Inland Wetlands Agency as recommended by the Director of Planning and Development in her November 12, 2015 memo.

In addition to the specific changes recommended by the Director, the Agency also adopts the following amendments:

- Amend Article VII, Section 1 to read as follows:  
Regular meetings will be held on the first Monday of each month at 6:30 p.m. at an appropriate place designated by the Agency. In the event of conflict with holidays or other events, a majority at any meeting may change the date or time of said meeting. The Secretary shall notify the membership of special meetings not less than 24 hours in advance of such meeting. In accordance with the

requirements of the Freedom of Information Act, a schedule of regular meetings for the calendar year shall be adopted by the Commission and filed with the Town Clerk prior to January 31.

The motion passed unanimously.

**2016 Meeting Schedule:**

Ausburger MOVED and Hall seconded to approve the 2016 meeting schedule for the Inland Wetlands Agency with the start time changed to 6:30 p.m. The motion passed unanimously.

**Adjournment:**

Chairman Goodwin adjourned the meeting at 8:25 p.m.

Respectfully Submitted,

Vera S. Ward  
Secretary